

1. Visitor Release and Acknowledgement (to be completed by the Visitor)				
Last Name:	First Name:	Middle Name:	GE Single Sign-On:	
Have you ever been an employee of GE Aerospace (formerly known as GE Aviation)?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If Yes is selected, you must also present a completed "Former GE Approval Form" unless you are GE Aerospace Customer or Government Employee	
Visitor Signature	Date	<input type="checkbox"/> I certify the above information is true and complete to the best of my knowledge. I attest that I am not disqualified for access to the GE Aerospace worksite based on the Criminal Record Check Requirements or Drug Screen Requirements, if applicable. I agree to abide by GE Aerospace security regulations and with local jurisdiction laws and regulations. I understand omissions and falsifications of information may be cause for revocation of access to GE Aerospace worksites and issued badges.		
2. US Government Employees presenting Federal Credentials (Sections 3-6 do not apply to these visitors)				
<input type="checkbox"/> I certify that I am employee of the United States Federal Government, and I am United States Citizen or have Permanent Resident Alien Status				
Visitor's Initial:	Federal Agency:	FIPS 201 -Personal Identity Verification (PIV) Card must be presented at time of badging		
3. Background Check Acknowledgement (to be completed by the contractor's Employer, not the visitor) ** See note below				
Visitor Criminal Background Check		Select the vendor that conducted the background check and enter the approved access number		
<input type="checkbox"/> First Advantage	<input type="checkbox"/> S2 Verify	<input type="checkbox"/> Sterling	GE Aerospace Access #:	
Background check exemptions (Validated by GE Aerospace Security)				
<input type="checkbox"/> Agency/Company has GE Aerospace Reciprocity (Non-Government agencies must enter Reciprocity # to entered into the GE Aerospace Access #)		<input type="checkbox"/> Regulator Agency Visit	<input type="checkbox"/> US Government Security Clearance verified through DISS Visit Request	<input type="checkbox"/> UK MOD Security Clearance or BPSS
Company Name:				
4. Drug Screen Acknowledgement (to be completed by the contractor's Employer, not the Visitor)				
Is the applicant working under contract or a Purchased Service with GE Aerospace?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If Yes, a drug screen is required. has a Verified Negative drug Screen been conducted as required by GE contract and in accordance with local laws?		<input type="checkbox"/> Yes	<input type="checkbox"/> Prevailing law prohibits testing	
Company who performed the drug screening:		Date of the drug screen:		
5. US Person / Non-US Person Validation (to be completed by the contractor's Employer, not the Visitor)				
Visitor's Nationality:	<input type="checkbox"/> I certify that I have validated the US Person Status of this individual in accordance with the Nationality Validation requirement. Indicate the document reviewed for validation:			
	<input type="checkbox"/> US Birth Certificate	<input type="checkbox"/> Certificate of citizenship (US INS form I-197, N-560, N-570)	<input type="checkbox"/> Permanent resident alien Identification Card (U.S. INS Form I-151 or I-551) Green Card	
If Dual National also list 2 <sup>nd</sup> Nationality:	<input type="checkbox"/> US Passport	<input type="checkbox"/> Certificate of Naturalization (US INS Form N-550 or N-570)	<input type="checkbox"/> This individual is not a US Person	
6. Contractor Company Acknowledgement (to be completed by the contractor's Employer, not the Visitor)				
Company Name/Address:		<input type="checkbox"/> I certify that that the background checks requirements outlined in Section 3 above are complete and correct to the best of my knowledge. And have validated the US Person status as outlined in Section 5. I am authorized by Corporate bylaws, board of director's resolutions, or other legally necessary corporate action to make this certification on behalf of the before-named company.		
Name (Please Print)	Phone #	Date	Job Title	Signature

**\*\* The visitor must present this form to the badging official. The actual background check and/or Drug Screen shall never be shared with, provided to, or forwarded to GE Aerospace or to any GE Aerospace employee, unless requested by GE Aerospace Global Security for audit/investigative purposes.**

**Criminal Record Check Requirements:**

Before assigning any individual to enter a GE Aerospace worksite, or the premises of a GE Aerospace Customer facility, the individual's Employer shall conduct the background check unless exempted by GE Aerospace procedures. The Employer must conduct a new background check if the contractor's badge has been expired for 180 days or greater.

An acceptable background check shall consist of a Watchlist Screen, the Last 7 Years of Residence and Employment Verification and Criminal Convictions Records Investigation conducted by one the approved 3<sup>rd</sup> Party vendors by GE Aerospace. A Criminal Convictions Records Investigation shall comply with the Fair Credit Reporting Act and consist of a Records Search (Documented by a written report retained by the individual's Employer of the results of such search) by the appropriate law enforcement or other local or state agency in each location in which the individual has resided and worked in the last 7 years preceding the date of the Criminal Convictions Records Investigation. The 3<sup>rd</sup> party background check must have been conducted within 180 days of assignment to a GE Aerospace worksite.

***The following individuals shall not perform work on a GE Aerospace worksite: A person convicted of any Felony, a person convicted of a Misdemeanor involving violence or dishonesty in the past 7 years. A person convicted or more than 2 Misdemeanors in the past 2 years shall not perform work at GE Aerospace worksite unless otherwise authorized by GE Aerospace Global Security. GE Aerospace may require individuals before entering a GE Aerospace worksite to complete a Criminal Convictions Questionnaire.*** In the event that GE Aerospace has grounds to believe that an individual has falsified the Criminal Convictions Questionnaire in any way, such person shall not perform work at a GE Aerospace Worksite. GE Aerospace reserves the right, at its discretion, to request from the individual's employer, documentation of the completed Criminal Convictions Records Investigation for any employee assigned to a GE Aerospace worksite. The employer's failure to have completed a Criminal Convictions Investigation of any of its employees in accordance with this clause shall be grounds for immediate expulsion of the individual from a GE Aerospace worksite and GE Aerospace shall have the right to terminate for default all orders. The employer shall include this clause "Drug Testing and Security Checks in any subcontract place pursuant to a GE Aerospace order with a subcontractor who will perform work at GE Aerospace worksite.

**Drug Screening Requirements:**

Drug screening requirements are addressed in the Purchase Order Terms and Conditions and Conditions Remark C64. If applicable: Seller represents and warrants that it will use reasonable endeavors to ensure that employees who will perform work under this agreement on purchaser's or its customer's premises are free from illegal drugs.

**Nationality Status Validation Documentation:** The following documents are acceptable proof of US Person Status: Birth certificate, US Passport, Certificate of Citizenship (US INS form I-197, N-560, N-570), Certificate of Naturalization (US INS Form N-550 or N-570), or Permanent resident alien Identification Card (U.S. INS Form I-151 or I-551). Certification must be made by Company Official empowered and, in a position, to have access to employment records.

**Other Nationalities:** Employer shall validate the nationality of their employees in accordance with country specific criteria based upon access to export-controlled technology.

**Former GE Aerospace Employee:** Persons who have been an employee of GE Aerospace including Affiliates or subsidiaries, must have prior approval evidenced by completion of the "former GE Aerospace employees badging form" before a badge will be issued.

**Severability:** If any provisions of this document or any referenced documents or procedures are invalid, unlawful or incapable of being enforced by reason of any rule of law or public policy, all conditions and provisions of this agreement which can be given effect without such invalid, unlawful or unenforceable provision shall, nevertheless, remain in full force and effect. Employer is expected fulfill the requirements as much as possible within the limits of restricting law and public policy.

All forms and process information are available at <https://www.geaerospace.com/company/doing-business/supplier-security-requirements>