

1. Visitor Release and Acknowledgement (to be completed by the Visitor)				
Last Name:		First Name:		Middle Name:
GE Single Sign-On:				
Have you ever been an employee of GE Aerospace (formerly known as GE Aviation)?		☐ No	☐ Yes	If Yes is selected, you must also present a completed "Former GE Approval Form" unless you are GE Aerospace Customer or Government Employee
Visitor Signature		Date		
		☐ I certify the above information is true and complete to the best of my knowledge. I attest that I am not disqualified for access to the GE Aerospace worksite based on the Criminal Record Check Requirements or Drug Screen Requirements, if applicable. I agree to abide by GE Aerospace security regulations and with local jurisdiction laws and regulations. I understand omissions and falsifications of information may be cause for revocation of access to GE Aerospace worksites and issued badges.		
2. Background Check Acknowledgement (to be completed by the contractor's Employer, not the visitor) ** See note below				
Select the appropriate option				
☐ Background check for visitor has been completed in accordance with GE Aerospace Criteria			☐ Background check is prohibited by local or national law	
Vendor or Agency who conducted the background Check or Not Applicable:			Date Completed:	
Background check exemptions (Validated by GE Aerospace Security)				
☐ Agency/Company has GE Aerospace Reciprocity (Non-Government agencies must enter Reciprocity # to entered into the GE Aerospace Access #) Company Name:			☐ Regulator Agency Visit	☐ UK MOD Security Clearance or BPSS
3. Drug Screen Acknowledgement (to be completed by the contractor's Employer, not the Visitor)				
Is the applicant working under contract or a Purchased Service with GE Aerospace?			☐ Yes	☐ No
If Yes, a drug screen is required. has a Verified Negative drug Screen been conducted as required by GE contract and in accordance with local laws?			☐ Yes	☐ Prevailing law prohibits testing
Company who performed the drug screening:			Date of the drug screen:	
4. Company Release and Acknowledgement				
Visitor's Nationality:				
If Dual National also list 2 nd Nationality:				
Company Name/Address:			☐ I certify that that the background checks requirements outlined in Section 2 above are complete and correct to the best of my knowledge. I am authorized by Corporate bylaws, board of director's resolutions, or other legally necessary corporate action to make this certification on behalf of the before-named company.	
Name (Please Print)	Phone #	Date	Job Title	Signature

** The visitor must present this form to the badging official. The actual background check and/or Drug Screen shall never be shared with, provided to, or forwarded to GE Aerospace or to any GE Aerospace employee, unless requested by GE Aerospace Global Security for audit/investigative purposes.

Criminal Record Check Requirements:

Before assigning any individual to enter a GE Aerospace worksite, or the premises of a GE Aerospace Customer facility, the individual's Employer shall conduct the background checks.

An acceptable background check shall consist of a Watchlist Screen, Last 7 Years of Residence, and Employment Verification and Criminal Convictions Records Investigation conducted by a reputable background check vendor. A Criminal Convictions Records Investigation shall consist of a Records Search (Documented by a written report retained by the background check vendor) by the appropriate law enforcement of other local or state agency in each location in which the individual has resided and worked in at least the seven years preceding the date of the criminal conviction records investigation. A person convicted as an adult of any one of the following shall not perform work on any GE Aerospace worksite: murder; manslaughter; kidnapping; rape; sexual misconduct, sexual battery, or gross sexual imposition; domestic violence; assault; arson; robbery; burglary; theft; embezzlement; fraud; illegal drug possession, manufacturing, or trafficking. An individual convicted as an adult of any Felony, convicted or more than one Misdemeanor in the previous two years, or convicted of more than five misdemeanors in the seven years shall not perform work at any GE Aerospace worksite. GE Aerospace may require individuals, before entering GE Aerospace worksites, to complete a Criminal Convictions Questionnaire. In the event that GE Aerospace has the grounds to believe an individual working for a contractor has falsified the Criminal Convictions Questionnaire in any way, that individual shall not perform work on a GE Aerospace worksite. The Contractor's failure to have completed a Criminal Convictions Record Investigation for any it's employees in accordance with this clause shall be grounds for immediate expulsion of the contractor from GE Aerospace worksites and GE Aerospace shall have the right to terminate for default all orders. The contractor shall include this clause "Drug Testing and Security Checks" in any subcontract placed pursuant to a GE order with a subcontractor who will perform work on a GE Aerospace worksite.

Drug Screening Requirements:

The Drug Screen requirement is only applicable if it is required by a contract with GE Aerospace. If required, all persons who may require access to a GE Aerospace or Customer worksite to perform work pursuant to this order shall be tested and certified to be free from the following illegal, or unauthorized drugs before being assigned to perform such work: Marijuana (THC), Opiates, Cocaine, Amphetamines, and Phencyclidine.

Citizenship Validation Documentation:

United States of America: The following documents are acceptable proof of Nationality: Birth certificate, US Passport, Certificate of Citizenship (US INS form I-197, N-560, N-570), Certificate of Naturalization (US INS Form N-550 or N-570), or Permanent resident alien Identification Card (U.S. INS Form I-151 or I-551). Certification must be made by Company Official empowered and, in a position, to have access to employment records.

Other Nationalities: Employer shall validate the nationality of their employees in accordance with country specific criteria based upon access to export-controlled technology.

Severability:

If any provisions of this document or any referenced documents or procedures are invalid unlawful or incapable of being enforced by reason of any rule of law or public policy, all conditions and provisions of this agreement which can be given effect without such invalid, unlawful, or unenforceable provision shall, nevertheless remain in full force and effect. The Employer is expected to fulfill the requirements as much as possible within the limits of restricting law and public policy.

All forms and process information are available at <https://www.geaerospace.com/company/doing-business/supplier-security-requirements>