

Security Check Confirmation Form (U.S. Sites)

1. Visitor Release and Acknowledgment (to be completed by the Visitor)

LAST NAME	FIRST NAME	MIDDLE NAME	GE Single Sign-On (SSO)
Have you ever been an employee of GE Aerospace (formerly known as GE Aviation)? ☐ No ☐ Yes If YES, you must also submit a completed "Former GE Employee Approval Form" unless you are a GE Aerospace Customer or a Government Employee.			
Visitor SIGNATURE	DATE	I certify that the above information is true and complete to the best of my knowledge. I attest that I am not disqualified for access to the GE Aerospace work site based on the Criminal Record Check Requirements or Drug Screen requirements if applicable. I agree to abide by the security regulations of GE Aerospace and the laws and regulations of the local jurisdiction. I further understand that omissions or falsifications of the information may be cause for revocation of GE Aerospace site access and identification badges.	

2. US Government Employees presenting Federal Credentials (Sections 3-6 do NOT apply to US Government visitors)

☐ I certify that I am an employee of the US Federal Government, and I am a US Citizen or have Permanent Resident Alien Status- Visitor Initials:

Federal Agency: _____ (FIPS) 201 - Personal Identity Verification (PIV) Card must be presented at time of badging

3. Background Check Acknowledgement (to be completed by the Employer, not the visitor) **See note Below

Visitor Criminal Background Check

☐ First Advantage

GE Aerospace Access # _____

Background Check Exemptions (Validated by GE Aerospace Security)

- ☐ Company has GE Aerospace Reciprocity: Reciprocity # is assigned by GE GlobalSecurity at time of badging: _____
☐ Regulatory Agency Visitor ☐ US Government Security Clearance verified through visit request or DISS ☐ UK MOD Security Clearance or BPSS

4. Drug Screen Acknowledgement (to be completed by the Employer, NOT the visitor)

Is the Applicant working under contract or Purchased Service with GE Aerospace?
If YES, a drug screen is required. Has a verified negative 5 panel drug screen been conducted as required by GE Aerospace contract and in accordance with local laws?

☐ Yes ☐ No
☐ Yes ☐ prevailing law prohibits testing
Company Performing Drug Screen: _____ Date: _____

5. US Person or Non-US Person Status Validation (to be completed by the Employer, NOT the visitor)

Visitor's Nationality:	☐ I certify that I have validated the US Person Status of this individual in accordance with the Nationality Validation requirement. Indicate the document reviewed for validation ☐ Birth Certificate ☐ Passport ☐ Permanent resident alien Identification Card (U.S. INS Form I-151 or I-551) ☐ Certificate of citizenship (US INS form I-197, N-560, N-570) ☐ Certificate of Naturalization (US INS Form N-550 or N-570) ☐ This individual is not a US Person
If Dual National also list 2 nd Nationality:	

6. Company Acknowledgement (To be completed by a Company Representative, NOT the Visitor receiving a Long-Term Badge)

Company Name:	☐ I certify that the background check requirements outlined in Section 3 above are complete and correct to the best of my knowledge, and have validated the US Person status as outlined in section 5. I am authorized by corporate bylaws, Board of Director's resolutions, or other legally necessary corporate action to make this certification on behalf of the before-named company.				
NAME (Please print)	SIGNATURE	DATE	JOB TITLE	PHONE NUMBER	COMPANY ADDRESS

** The visitor must present this form to the badging official. The actual background check and/or drug screen shall never be shared with, provided to, or forwarded to GE Aerospace or to any GE Aerospace employee, unless requested by GE Aerospace Global Security for audit/investigative purposes.

Criminal Convictions Background Check Requirements:

Before assigning any person to enter GE Aerospace premises or the premises of a GE Aerospace customer (hereinafter collectively "GE Aerospace premises"), the employer shall conduct the background checks unless exempted by GE Aerospace procedures. The employer must conduct a new background check if the person's badge has expired and has not visited the assigned GE Aerospace premises for greater than 180 days.

An acceptable GE Aerospace approved background screening must be conducted by First Advantage and shall consist of Identity Verification (via ID.me), a First Advantage Partner, a Watchlist screen, last 7 years residence and employment verification, and criminal conviction records investigation. The criminal convictions record check must be a **nationwide search** covering the last seven years, **not only limited to locations of residence and employment**, and must comply with the Fair Credit Reporting Act (FCRA). The 3rd party provider must document results in a written report retained by the employer. Local, state, and federal sources should be included as appropriate to achieve nationwide coverage. The 3rd party background check must be conducted within the last 180 days prior to assignment to a GE Aerospace premise.

The following persons shall not perform work on GE Aerospace premises: a person convicted of any felony, a person convicted of a misdemeanor involving violence or dishonesty in the past seven years. A person convicted of more than two misdemeanors in the past two years shall not perform work on GE Aerospace premises unless otherwise authorized by GE Aerospace Global Security. GE Aerospace may require persons, before entering GE Aerospace premises, to complete a criminal convictions questionnaire. If GE Aerospace has grounds to believe an individual has falsified the criminal convictions questionnaire in any way, such person shall not perform work on GE Aerospace premises. GE Aerospace reserves the right, at its discretion, to request from the individual's employer, documentation of the completion of a criminal convictions records investigation for any employee assigned to work on GE Aerospace's premises. The employer's failure to have completed a criminal convictions investigation of any of its employees in accordance with this clause shall be grounds for immediate expulsion of the individual from GE Aerospace premises and GE Aerospace shall have the right to terminate for default all orders. The employer shall include this clause "drug testing and security checks" in any subcontract placed pursuant to a GE Aerospace order with a subcontractor who will perform work on GE Aerospace premises.

Drug Screening Requirements:

Drug screening requirements are addressed in purchase order terms and conditions remark c64. If applicable: seller represents and warrants that it will use reasonable endeavors to ensure that employees who will perform work under this agreement on purchaser's or its customer's premises are free from illegal drugs and Marijuana.

Nationality Status Validation Documentation:

United States of America (US persons)

The following documents are acceptable proof of US person status: birth certificate, passport, certificate of citizenship (US INS Form I-197, N-560, N-570), Certificate of Naturalization (US INS Form n-550 or n-570), or Permanent Resident Alien Identification Card (US INS Form I-151 OR I-551). Certification must be made by company official empowered and, in a position to have access to employment records.

Other Nationalities

Employer shall validate the nationality of their employees in accordance with country specific criteria based upon access to export-controlled technology.

Former GE Aerospace Employee

Persons who have been an employee of GE Aerospace including affiliates or subsidiaries, must have prior approval evidenced by completion of the "former GE Aerospace employees badging form" before a badge will be issued.

Severability

If any provisions of this document or any referenced documents or procedures are invalid, unlawful or incapable of being enforced by reason of any rule of law or public policy, all conditions and provisions of this agreement which can be given effect without such invalid, unlawful or unenforceable provision shall, nevertheless, remain in full force and effect. Employer is expected fulfill the requirements as much as possible within the limits of restricting law and public policy.

All forms and process information are available at <https://www.geaerospace.com/company/doing-business/supplier-security-requirements>